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**Minutes of the Annual General Meeting  
of Llandudno Special Rating Area NPC  
held on 06 November 2017  
at Llandudno Primary School, Llandudno.**

**1) Welcome & Apologies**

- Kiki Bond-Smith (“MBS”) welcomed those attending and noted the apologies
- Attendees: refer to attendance sheet.

**1.2) Membership**

- MBS explained the membership of the NPC and how the voting process will work
- She reported that 189 of the 320 properties in Llandudno were registered as members

**1.3) Quorum**

- A quorum requires 20% of the members being present in person or in proxy. The meeting had a quorum.

**2) Chairman’s Report**

- MBS stipulated that the order of the agenda would change slightly to accommodate the flow of information.
- She explained how legally the SRA couldn’t assist with financial relief for those needing assistance. They need to apply through the correct channels.
- She discussed the criteria required to advertise the meetings held by the SRA – these being print adverts in English and Afrikaans. In addition, the meeting was advertised on social media, on the website and through newsletters printed and emailed. The budget, AFS and agenda were all made available prior to the meeting.

**3) Feedback on operations: Water & Security**

- MBS welcomed the guest speaker Ryan Ravens, CEO of Accelerate CT, and a member of the City’s Water Crisis Committee, who presented some of the serious water shortage issues that we face in Western Cape
- Wes Corbett (“WC”) introduced the security agenda
  - WC discussed the mandate for board – subcommittees within LSEC – SRT & Technical. The need for staying within budget, as well as the scope and specifications were outlined. Private security is not part of the SRA proposal.
  - WC discussed confidentiality issues and requested that information needs to be protected
  - WC confirmed that contracts have been awarded and explained the extensive interviewing process of the potential vendors



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- WC discussed the security methodology – perimeter and green belt coverage – as well as the summary of upgrades
  - WC highlighted that PPA are also able to manage riots. They may be very direct to people on the roads at night that are behaving suspiciously.
  - WC stated that Omnivision will be replacing Verifier, LPRUG will be replacing itracks as they are more technologically advanced. Hikvision have the best cameras and have been procured.
  - WC explained the security schedule for implementation
  - WC discussed the budget and how other neighbourhood watches were consulted with and research done prior to committing to service providers
  - WC went through all operational details and highlighted that the residents first point of contact needs to be with Watchcon who will then notify all relevant parties.
  - WC discussed all technical aspects including offsite monitoring, license plate recognition, long range thermal cameras, seismic sensors, security integration and infrastructure.
  - WC explained how all equipment was thoroughly tested by technical support using volunteers from Llandudno Lifesavers.
  - WC went through all technical details of the equipment sourced as well as the procurement process.

Security questions raised:

- Q Why don't we fence off the community? WC - It isn't affordable and has legal constraints.
- Q - Will the seismic sensors pick up animals? WC - no, only human foot steps
- Q - What is happening Sandy Bay side? WC – Activity will be picked up until the knoll and then on the other side of it again.
- Q – How do the guards in the hut know who you are? WC – it is mainly cosmetic. The community wanted a visible presence.
- Q – Is there a toilet in the hut? WC – there is a portaloo to the back of the hut. If there is private funding we can look to renovate.
- Q – Is the Sandy Bay beam still active WC – yes it is
- Q – What is the outcome to using drones WC – they are very expensive, you need a special license, there are legal issues and the wind could be prohibitive (can't operate in conditions over 35km/hour), with a lot of crime happening when windy. Drones have been used in the placement of all equipment.
- Q – Once an intruder is detected what are the action points? WC – omnivision picks up the activity – PPM respond – ADT are notified and watchcon & CCP are on standby to assist. It was noted that the community should join the Watchcon crime app. They are the filter of all crime information



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- Q – Why do we not get SMS's from ADT any more? WC – they were random and inaccurate. This was replaced with the whatsapp group controlled by the community and no longer dependent on ADT
  - Q – What are the latest Llandudno crime stats? WC – non-violent & violent crimes have come down and there have been no incidents in the last 6 months. Stats from 2011 reflect an increase in crime.

#### **4) Finance**

- Alistair Pearce ("AP") presented the Annual Financial Statement for YE 30 June 2017.
- Stated a clean audit was achieved and the tax exemption status remains.
- AP mentioned the change in accounting policy and how it effects depreciation.
- AP went through the income, expenditure and assets.
- AP discussed a resolution on how to spend the surplus funds from previous year and how it could be allocated to this year's budget.
- AP presented the budget for the balance of the current 2017/18 and presented the budget for next financial year 2018/19.

#### **5) Statutory items for approval**

- Approval of the 2016 AGM minutes – motion carried
- Approval of the AFS 2016/17 – motion carried
- Approval of the 2018/19 budget – motion carried
- Approval for the use of surplus funds – motion carried
- Appointment of auditors as company secretary – motion carried
- Implementation plan and business plan – motion carried

#### **6) Election of the board**

- AP explained that a third of the board were due to retire at the meeting and had been directors for the maximum period of 3 years. Accordingly MBS, Huck Endersby ("HE") & AP had resigned but were available for re-appointment.
- Greg Wright ("GW"), & WC had been co-opted during the year and their term of office ended at the AGM but were available for re-election.
- Andrew McNulty ("AMc") & Sandi Sackstein ("SS") had been nominated for election.
- AP explained that the number of permanent board members had been set at a maximum of 8 directors.
- Jody Aufrichtig ("JA"), Carel De Ridder ("CDR"), Margie McKenzie ("MM") remained on the board of directors.
- Accordingly there were 5 spaces to be filled from the 7 people standing for re-election and nominated for appointment, consequently, a vote would be held. This would be done on the basis of one vote per member.



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- AP introduced all current board members as well as the 2 new candidates put forward. Each new person stood up and fielded comments and questions from the floor.
  - Voting commenced with the result being that MBS, AP, WC, HB, GW were re-elected. AMc & SS were not successful.
  - The board of directors of the company following the AGM are as follows:
    - Marguerite Bond-Smith (MBS)
    - Huck Endersby (HE)
    - Alistair Pearce (AP)
    - Jody Aufrichtig (JA)
    - Carel De Ridder (CDR)
    - Margie McKenzie (MM)
    - Greg Wright (GW)
    - Wesley Corbett (WC)
  - AP stated that the board did have the authority to co-opt people and he felt that it would be useful if Andrew and Sandy could attend the next board meeting for a discussion. AP mentioned that he did not, however, have the board's authority for this invitation.

#### 7) Final Q&A

- A question was raised about fibre in Llandudno. GW responded referring to opensevice as the service providers
- A concern was raised about the potential fire threats. CDR discussed the role that SanPark play and how the community should make sure that their properties are clear of any foliage that could encourage a fire jumping. Where SanParks had cleared the foliage in the past couple of years, they had not removed the debris, which posed a further fire risk.
- Speeding issues were raised and CDR suggested the all complaints are raised through the correct channels – a C3 complaint needs to be registered. JA agreed to make contact with the council about putting in speed bumps.
- A question was raised as to where the dustbins on the beach are? There are not enough there presently and there is concern regarding plastic blowing out to sea. HE said he will contact the solid waste department

Confirmed as a true extract from the Minutes

Signed

A handwritten signature in black ink that reads 'WEBond-Smith'.

Kiki Bond Smith - Chairperson

Dated

19 January 2018