



**Annual General Meeting  
19hoo 14 November 2018  
Llandudno Primary School Hall Gully Road Llandudno  
Llandudno Special Rating Area NPC  
Registration number 2014/179104/08 (Llandudno SRA)**

**Agenda**

- 1. Registration**
- 2. Welcome and apologies**
  - 2.1. Membership**
  - 2.2. Quorum to constitute a meeting**
  - 2.3. Proxies**
- 3. Minutes of the previous AGM**
- 4. Chairperson's report**
- 5. Feedback on SRA's operations 2017-2018**
- 6. Adoption of the Audited Financial Statements 2017-2018**
- 7. Use of surplus funds 2018-2019**
- 8. Adoption of the business plan 2019-2024**
- 9. Adoption of the implementation plan and budget 2019-2020**
- 10. Appointment of auditors**
- 11. Confirmation of company secretary**
- 12. Election of board members**
- 13. General /Q &A**



## NOTES

- All property owners are invited to attend however, only owners registered as members of the company may vote.
- No member who is in arrears with payment of the additional rate for more than 60 (sixty) days shall be entitled to vote at the AGM for so long as he is so in arrears- except if the member can prove that he is in a dispute or has entered into an appropriate payment arrangement with the City.
- Owners wishing to apply for membership should do so via the website or via email. New membership applications should be received by 31 October 2018 (two weeks before the AGM) to be approved and accepted at a meeting of the Board of directors of the Llandudno SRA.
- Any member may appoint a proxy to attend the meeting on his or her behalf. Forms of proxy may be downloaded from the website or requested by mail. The proxy form must be delivered at the offices of the company no less than 24 hours prior to the advertised time of the start of the meeting failing which it shall not be deemed to be valid.
- At least one third of directors shall resign every year at the AGM but shall be eligible for re-election. Forms for nomination of directors may be downloaded from the website or be requested by email.
- Enquiries should be addressed as far in advance as possible by email as above or by letter to the registered office of the company.



## **DOCUMENTATION**

The following document is available on the LSRA website on <http://www.llandudno.org.za>

- Membership list
- Notice to members of the 2018 AGM. Clippings of advertisements and CoR 36.2 form
- Draft minutes of the 2017 AGM
- Agenda 2018 AGM
- Audited 2018 annual financial statements
- Business plan 2020-2024
- Membership application forms
- List of directors
- Nomination as director form
- Proxy form
- Memorandum of incorporation