

**MINUTES FROM BOARD OF DIRECTORS OF LLANDUDNO SPECIAL RATING AREA NPC REGISTRATION NO. 2014/179104/08
 ("THE COMPANY") HELD AT 40 FISHERMANS BEND, LLANDUDNO ON JANUARY 16TH AT 7PM
 CHAIRPERSON: KIKI BOND-SMITH**

No	Item	Discussion	Responsibility	Timeframe	Progress
1.	ATTENDANCE	<ol style="list-style-type: none"> 1. Al Pearce (AP) 2. Margie Mac Kenzie (MM) 3. Margueritte Bond-Smith (MBS) Chairman 4. Huck Endersby 5. Wes Corbett 6. Andrew McNulty 	CC		
2.	APOLOGIES	<ol style="list-style-type: none"> 1. Mark Greig (MG) 2. Carel De Ridder (CDR) 3. Councillor Quintas (RQ) 4. Jody Aufrichtig (JA) 5. Greg Wright (GW) 	CC		
3.	DECLARATION OF INTEREST and CONFIDENTIALITY UNDERTAKING	<ol style="list-style-type: none"> 1. Directors are reminded that they need to declare any financial interest in matters discussed at the meeting upfront. 2. Secondly directors are reminded that the matters discussed at the meeting are subject to a confidentiality undertaking. 	CC		
4.	MATTERS CARRIED FORWARD	<ul style="list-style-type: none"> • Eileen Wilton has submitted the final mediation agreement. Robin Meyerowitz has indicated that he wishes to take the matter to the Ombudsman. It was resolved that no further action is required from the SRA board at this stage. Andrew McNulty however volunteered to meet with Robyn Meyerowitz in an attempt to resolve the matter. 	AM		
5.	FEEDBACK FROM AGM	<ul style="list-style-type: none"> • It was reported that many people couldn't hear or see the presentations and that some presentations were too long. • It was accordingly resolved to provide hard copies of the presentations at the meeting and to improve the layout of the electronic versions of presentations. • Registration also took too long. It was accordingly resolved that registration be broken up into streets, to have several check in tables and to encourage people to arrive earlier for registration. • It was also resolved to communicate with residents in arrears who are not eligible to vote prior to the meeting to avoid 	Noted for action at the next AGM		

No	Item	Discussion	Responsibility	Timeframe	Progress
		<p>embarrassment on the evening.</p> <ul style="list-style-type: none"> • It was also resolved to continue to communicate with residents regarding the rules of voting at the AGM. • It was also resolved to generate a welcome pack for new owners explaining the rules of participation of the SRA. • MM, CC and KBS to meet to go through the database. • Management body to apply for approval to the extension of the SRA term as per council regulations. 	<p>MM/CC/KBS</p> <p>KBS</p>		
6.	CO-OPTING OF DIRECTORS AND RESIGNATIONS	<ul style="list-style-type: none"> • GW to submit resignation paperwork. CC to liaise in this regard. • KBS announced that she is stepping down as chair person. • It was resolved to co-opt Eileen Wilton to SRA board with the portfolio being building enforcement and commentary on departures either as chairperson of the LCA that then attends SRA board meetings or as portfolio of the SRA. The issue of SRA mandate in this regard to be investigated. • It was resolved that AM's portfolio would be management of relationship with the City/infrastructure/ • It was resolved that the portfolio of MG would be legal. • It was resolved that AP be authorised to effect documents with CIPC relating to AM appointment as director. • It was resolved that AP be authorised to attend to documentation to effect appointment of H Curtis as auditor. 	<p>KBS</p> <p>EW/KBS</p> <p>AP</p> <p>AP</p>		
7.	STANDING MATTERS:				
	Building matters	<ul style="list-style-type: none"> • As resolved above, EW to be co-opted to deal with this 	EW/KBS		
8.	Finances	<ul style="list-style-type: none"> • Monthly accounts were tabled and approved at the meeting. 	AP		
9.	Security C)	<ul style="list-style-type: none"> • Crime stats – AM to resolve the issues between Robyn Meyerowitz and SRA (WC and Robert Twedde to send stats) • Due to the requirements of the Companies act and the City's SRA by law, the SRA board acknowledged and resolved to respond to all queries and complaints. • It was resolved that beach security issues need to be taken up with Eddie - WC • It was resolved to investigate the Rent a cop scenario through 	<p>AM/WC</p> <p>WC</p>		

No	Item	Discussion	Responsibility	Timeframe	Progress
		<p>the council. WC</p> <ul style="list-style-type: none"> It was resolved that the Security measures are to be increased on the weekends, furthermore budgets were tabled and approved. It was resolved that the security budget and implementation process complied with the business and implementation plan and hence is procedurally compliant in the opinion of the board. It was resolved to draft a public relations document relating to the role of PPA. 	<p>WC</p> <p>WC/CC</p>		
	Environment and beach	<ul style="list-style-type: none"> KBS volunteered to procure a document from Cape Nature as to the necessity of firebreaks as a fire prevention mechanism. Removal of the refuse cut down to create the firebreaks was discussed. The continued threat of Apostle battery to be redeveloped was discussed. It was resolved to involve EW in this regard. It was resolved that a beach clean up and boerie roll function to be planned for 17/02 – CC to find out if lifesaving club available and post notices and send emails. 	<p>KBS</p> <p>HE</p> <p>EW</p> <p>CC</p>		
	Community and communication	<ul style="list-style-type: none"> It was resolved that we adopt a more pro-active approach in communicating with the press. A press release to be generated and sent to John Harvey with feedback of recent SRA activities. CC to pull content together by mid month CC to generate school content. Margie the sports clubs and Huck community 	<p>CC/KBS/HE</p> <p>CC/HE/MM</p>		
	AGM	<ul style="list-style-type: none"> 			
9	GENERAL	<ul style="list-style-type: none"> There being no further matters to discuss the meeting was adjourned at 22h15. 			
10.	DATE OF NEXT MEETING	<ul style="list-style-type: none"> 20 February 2019 at 3 Leeukoppie Road at 1900. 			

APPROVED BY:

WEBAud. Juhl

CHAIRPERSON

SECRETARY

DATE